10 external CPD points

Clinical Directors/Clinical Leads/Appraisers

Introduction

The e-learning element of this course covers the knowledge around appraisal for revalidation including the key messages from the GMC and NHS England. To build on this knowledge, new appraisers work through and discuss/practise skills and competencies required for an effective appraisal.

Constructive feedback is provided by a trained facilitator to ensure that the appraiser feels confident in their ability to complete a robust appraisal from preparation through to signing off the output statements of the process.

Course structure

- 2 hours of e-learning
- 1 day workshop 9.30am 4.30pm

What do I gain?

- Greater flexibility in how you approach your learning. The course provides a comprehensive level of training by completing an e-learning module plus only one day in a workshop, which minimises the time spent away from clinical duties and patients
- E-learning: You decide when to complete the modules, based on your work schedule.
- Workshop: The time and space in which to work with other doctors in understanding and exploring many of the issues around appraisal for revalidation
- The opportunity to develop and practise key skills with the support of colleagues as well as useful input from an experienced facilitator
- A valuable contribution towards your ongoing learning as the course delivers ten external CPD points

Workshop objectives

- To review and update knowledge and skills for Revalidation and Appraisal
- To consider the preparation required from both parties prior to the annual appraisal meeting including the collation of evidence presented under the GMC four domain appraisal framework
- To discuss limits of confidentiality and the parameters within which the appraisal can take place
- To explore the circumstances in which an appraisal should be postponed or suspended and the local procedures they should engage should a case of a serious conduct, performance or health issue come to light
- To understand and apply key interpersonal skills required for both a formative and summative appraisal process
- To work through the Medical Appraisal Guide (MAG) documentation
- To practise the appraisal discussion, applying the concepts from above learning and receive constructive feedback from trained facilitators
- To review the PDP and sign off stages/outputs of the appraisal