Appraisal Leads Training

8

external CPD points

Introduction

This one day workshop has been designed for Senior Appraisers who are looking to develop their role as an Appraisal Lead, ensuring that all appraisers are up-to-date, trained and managed in their roles as appraisers. Delegates will explore the necessary skills and techniques used to improve appraiser learning, developing a coaching technique where appropriate, and learn how to establish a positive learning environment and engage appraisers in quality improvement as part of the culture to improve. Working with one of our highly trained facilitators, delegates will also develop the skills needed to provide challenge, interest, engagement and stimulation in their own training, whilst encouraging appraisers to challenge doctors as part of the process to improve patient care.

Course structure

1 day workshop with optional post course e-learning

What do I gain?

- The time and space in which to work with other doctors in understanding and exploring many of the issues around this complex subject
- The opportunity to develop and practise key skills with the support of colleagues and valuable input from an experienced facilitator
- Allows access to an experienced facilitator who can guide and explain in clear detail how you deal with unexpected situations.
- A valuable contribution towards your ongoing learning as the course delivers six external CPD points.

E-learning objectives

Workshop objectives

- To understand and develop into the role as an Appraisal Lead, ensuring that all appraisers are up-todate, trained and managed in their roles as appraisers
- To understand the necessary skills and techniques to improve appraiser learning, developing a coaching technique where appropriate
- To establish a positive learning environment and engage appraisers in quality improvement as part of the culture to improve
- To provide challenge, interest, engagement and stimulation in their own training whilst encouraging appraisers to challenge doctors as part of the process to improve patient care
- Review the appraisal and revalidation process an update from the GMC
- Understand the new quality assurance tools produced by NHS England, which can be applied to your skills and competencies.
- Be able to prepare for an appraisal discussion by reviewing the doctor's supporting evidence and reflective notes
- Be able to guide the appraisee in writing SMART development objectives
- Develop your skills in writing a robust appraisal summary
- Improve and update your skills to meet challenging situations within the appraisal process